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**AIC**

**7/2017**  
**20<sup>th</sup> NOVEMBER**

## **SUBMISSION OF FLIGHT PLAN DETAILS VIA RADIO**

### **1. PURPOSE**

- 1.1 The purpose of this AIC is to inform the industry of a change in procedures regarding acceptance of Flight Plan details via radio.

### **2. BACKGROUND**

- 2.1 Submission of Flight Plan details via radio to Air Traffic Service officers is workload intensive and thereby decreases safety.
- 2.2 Submission of Flight Plan details via radio has also been the catalyst for air safety incidents.
- 2.3 The mode of operation in respect of the new Air Traffic Management system also does not support the submission of Flight Plan details via radio. It is workload intensive and also precludes the activation of some new safety nets.

### **3. ACCEPTED METHOD OF SUBMISSION OF FLIGHT PLAN DETAILS**

- 3.1 WEF 4 January 2018, Flight Plan details shall be submitted through one of the following processes:
  - a. Through the National Aeronautical Information Processing System at: [www.airservicesaustralia.com/naips](http://www.airservicesaustralia.com/naips)
  - b. Through the Briefing Office located within the Port Moresby Air Traffic Services Centre. Phone: +675 3121513/515 or +675 71176426.
- 3.2 Submission of Flight Plan details via radio will no longer be accepted. With respect to CA Rule 91.307 (a), this includes VFR Flight Plans.

### **4. EXCEPTIONS**

- 4.1 The exceptions to this requirement are:
  - a. Emergencies
  - b. Where an aircraft is departing from a location where it is known that communications, other than radio, are not available.

**5. NOMINATING NON-4 LETTER IDENTIFIER DEPARTURE AND DESTINATION LOCATIONS**

- 5.1 When flight planning departure and destination locations for which a 4-letter identifier has not been published, the following procedures shall apply:
- a. If no location indicator has been published, insert 'ZZZZ' in Field 13 and/or 16 as appropriate;
  - b. Insert 'DEP/' and/or 'DEST/' as appropriate in Field 18, followed by the location information as a latitude/longitude or bearing and distance from a known point.

**6. CANCELLATION**

- 6.1 This AIC will remain current until further notice.

**7. CURRENT AICs:**

- 2002: 1.
- 2003: 1
- 2004: 1.
- 2006: 1.
- 2016: 2, 4.
- 2017: 1, 4, 5, 6, 7.